

Outdoor Summer Worship Volunteer Information

Volunteer Roles and Responsibilities:

****Please note:** Our ability to hold outdoor worship is dependent on our volunteers helping to ensure that everyone is welcome and safe while at our worship services. We will not be able to hold worship if there are insufficient volunteers or inclement weather.

When arriving, all volunteers will park in the front lot (along Rose Tree Road) and check-in with the pastors and deacon by the entrance to Creighton Hall. Volunteers should arrive by 8:00 am and plan to stay through the end of worship and clean up (approximately 9:30 am).

Parking Volunteers will:

- Wear a mask if not fully vaccinated and maintain social distancing at all times while on Reformation's property
- Help set cones and other directional signage
- Wear a safety vest and use directional wands
- Flag entering vehicles and ensure they are directed to the correct parking spaces
- Direct vehicles exiting the property back out through the west end of the building
- Keep vehicles from entering the east parking lot
- Help clean up cones and other directional signage at the end of worship

Greeter, Check-In, and Usher Volunteers will:

- Wear a mask if not fully vaccinated and maintain social distancing at all times while on Reformation's property
- Wear a safety vest to be identifiable to worshippers
- Lead station specific responsibilities
 - o Registration
 - Welcome attendees who did not pre-register for worship and help them complete necessary registration information
 - Welcome attendees who pre-registered through calling the church office and do not have a reservation to display
 - o Check-In
 - Welcome attendees and ask to see registration (either on their cell phone or as a print out) Ask for the name for the reservation or register attendees
 - Ask them to confirm health check
 - o Ushers
 - Welcome attendees to direct them to pick up worship supplies – bulletins, worship activity bags for children, and communion supplies
 - Assist worshippers in finding a square in the east parking lot for their household
 - Ensure those waiting are social distancing
 - Assist worshippers who need to use a bathroom by unlocking the door to Creighton Hall and directing them to the sign in book
- Help clean up at the end of worship